

LEGAL AND DEMOCRATIC SERVICES

COMMITTEE DECISION SHEET

COMMUNITIES, HOUSING AND INFRASTRUCTURE COMMITTEE - TUESDAY, 29 AUGUST 2017

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

| | Item Title | Committee Decision | Services Required to take action | Officer to Action |
|---|--|---|----------------------------------|-------------------|
| 1 | <u>Determination of Urgent Business</u> | The Committee resolved: None | | |
| 2 | <u>Determination of Exempt Business</u> | The Committee resolved: to consider items 16.1, 16.2, 16.3, 16.4, 16.5 and 16.6 with the press and public excluded. | | |
| 3 | <u>Declaration of Members Interests</u> | The Committee resolved: Councillor Jackie Dunbar declared an interest in item 10.7 by virtue of her status as a resident of the Middlefield Area but did not feel it necessary to withdraw from the meeting prior to consideration of the item. | | |
| 4 | <u>Minute of Previous Meeting of 24 May 2017</u> | The Committee resolved: to approve the minute as a correct record. | Democratic Services | Emma Parr |
| 5 | <u>Committee Business Statement</u> | The Committee resolved: (i) to agree to remove item 7 – Supported Bus Services as this was reported to Council; (ii) to note the updates provided; and (iii) to instruct the Clerk to alert members of the Committee when Service | Democratic Services | Iain Robertson |

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| | | Updates are published. | | |
| 6 | <u>Motions List</u> | <u>The Committee resolved:</u> (i) to agree to remove items 2,3 and 7 as these were dealt with at the previous meeting of 24 May 2017; and (ii) to otherwise note the updates provided. | Democratic Services | Iain Robertson |
| 7 | <u>Committee Tracker</u> | <u>The Committee resolved:</u> to note the information provided. | | |
| 8 | <u>Motion by Councillor Jackie Dunbar</u> Given the recent difficulties associated with the timely uplift of residential garden waste and the knock on effect it has had on other uplift services, this committee instructs the Interim Director of Communities Housing and Infrastructure to report back, in the next cycle, providing the progress to date of the roll-out of the new recycling and waste system. The report should also include the details of any problems which have been encountered together with the solutions that have been put in place to mitigate them occurring in the future. Officers are requested to provide clarity on the protocol when informing elected members and members of the public when changes are being made to those services. | <u>The Committee resolved:</u> to instruct the Interim Director of Communities Housing and Infrastructure to report back, in the next cycle, providing the progress to date of the roll-out of the new recycling and waste system. The report should also include the details of any problems which have been encountered together with the solutions that have been put in place to mitigate them occurring in the future. Officers are requested to provide clarity on the protocol when informing elected members and members of the public when changes are being made to those services. | CH&I | Bernadette Marjoram/Mark Reilly |
| 9 | <u>Motion by Councillor Nicoll</u> That the Committee; | <u>The Committee resolved:</u> (i) to note Aberdeen City Council is | Public Infrastructure and Environment/Commu | Doug Ritchie/Mark Wilson |

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| | <p>1. Notes Aberdeen City Council is committed to improving the health and wellbeing of children attending our schools. As part of that programme Aberdeen City Council promotes children walking and cycling to school.</p> <p>2. Notes the concerns raised by parents and carers across the City regarding poor driving practices by a small number of motorists in the vicinity of our schools particularly at the start and finish of the school day.</p> <p>3. Notes the existing limitations placed on Police Officers and City Wardens to enforce traffic management measures such as single and double yellow lines in the vicinity of schools due the requirement for a period of grace on such restrictions and the resulting road safety implications for pupils, parents and carers of the indiscriminate parking and driving practices in these locations.</p> <p>4. Notes the costs to Aberdeen City Council of implementing existing single and double yellow lines parking restrictions in the vicinity of schools.</p> | <p>committed to improving the health and wellbeing of children attending our schools. As part of that programme Aberdeen City Council promotes children walking and cycling to school;</p> <p>(ii) to note the concerns raised by parents and carers across the City regarding poor driving practices by a small number of motorists in the vicinity of our schools particularly at the start and finish of the school day;</p> <p>(iii) to note the existing limitations placed on Police Officers and City Wardens to enforce traffic management measures such as single and double yellow lines in the vicinity of schools due the requirement for a period of grace on such restrictions and the resulting road safety implications for pupils, parents and carers of the indiscriminate parking and driving practices in these locations;</p> <p>(iv) to note the costs to Aberdeen City Council of implementing existing single and double yellow lines parking restrictions in the vicinity of schools;</p> <p>(v) to instruct the traffic management team and city wardens to report on the effectiveness of the existing measures of road safety in the vicinity of our schools together with the costs currently incurred and to report on</p> | <p>nities and Housing</p> | |

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| | | | and Environment | |
| 11 | <p><u>Motion by Former Councillor Ironside - Toilet Facilities for disabled and older people with medical conditions -CHI/17/201</u></p> | <p><u>The Committee resolved:</u></p> <ul style="list-style-type: none"> (i) to instruct officers to develop a strategy with local partners and businesses to increase awareness of accessible toilet provision in the City centre and potential for a Community Toilet Scheme focussed on accessible facilities; (ii) to instruct officers to carry out a further in depth review of Radar key user facilities in the city and increase awareness of facilities available; (iii) to instruct officers to carry out an audit on the availability of Changing Places toilets as well as accessible toilets in the City centre; (iv) to instruct officers to work with current partners to develop a database of available accessible toilets within the City centre and their provisions; and (v) to instruct officers to explore the potential of holding a workshop in partnership with Aberdeen Inspire for local businesses, along with local support groups, access panels and the Disability Equity Partnership (DEP) to look at the positive impacts on business by improving accessible toilet provision for the public within the city | Communities and Housing | Kelly Johnstone |

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| | <u>CHI/17/074</u> | to note the content of the Service Improvement Plans for 2017-18. | | |
| 16 | <u>Sponsorship of Business Awards - CHI/17/204</u> | <p>The Committee resolved:</p> <p>(i) to note the contents of this report;</p> <p>(ii) to agree that in future years, the Council will alternate sponsorship of the two main business awards (Elevator and Aberdeen and Grampian Chamber of Commerce), starting with the Elevator Awards in 2018; or seek co-sponsorship arrangements; and</p> <p>(iii) to instruct the Economic Development service to manage sponsorships and attendance at similar events within an annual budget of £7,000</p> | Economic Development | Matthew Lockley |
| 17 | <u>One Stop Employability Shop - CHI/17/197</u> | <p>The Committee resolved:</p> <p>(i) to agree that discussions with partners on the development and running of a city centre one stop employability shop be continued;</p> <p>(ii) to delegate authority to the Head of Economic Development, in consultation with the Head of Land and Property Assets to negotiate a sub-letting agreement with Instant Neighbour (the lead body); and</p> <p>(iii) to agree to receive annual reports on the outcomes achieved within the one stop employability shop.</p> | Economic Development | Matthew Lockley |
| 18 | <u>Community Benefit Management Process - CHI/17/180</u> | <p>The Committee resolved:</p> <p>(i) to approve the Community Benefit Management Process as outlined in</p> | Economic Development | Matthew Lockley |

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| | | (ii) this report: and to request that the lead officer in Economic Development services provides annual Community Benefit outcome reports linking into the Benefits Realisation Programme. | | |
| 19 | <u>World Energy Cities Partnership Annual Review -CHI/17/203</u> | The Committee resolved: (i) to note the update provided in this report; (ii) to reaffirm the Council's commitment to the World Energy Cities Partnership; and (iii) to delegate to officers in Economic Development whether a bid to host the World Energy Cities Partnership Annual General Meeting should be explored for 2019 or 2021 | Economic Development | Matthew Lockley |
| 20 | <u>Greyhope Bay - Support for Project Development - CHI/17/202</u> | The Committee resolved: (i) to approve the awarding of £20,000 each year for 2017-18 and 2018-19 to the Greyhope Bay Ltd to support the next phase of development work; (ii) to instruct officers from Communities & Housing and Economic Development to continue to explore additional sources of funding to support project development costs and future capital works; and (iii) to instruct the Head of Finance in conjunction with the Head of Legal and Democratic Services to prepare a grant agreement. | Economic Development/Communities and Housing | Matthew Lockley/Neil Carnegie |
| 21 | <u>Emerging Markets - International Trade - CHI/17/181</u> | The Committee resolved: (i) to agree the international trade and | Economic Development | Morag McCorkindale |

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| | | <p>export priorities contained within the report;</p> <p>(ii) to note the proposed development activities and that a recommendation for the development of emerging markets will be brought forward in 2018/2019;</p> <p>(iii) to authorise the Head of Economic Development to approve the necessary arrangements for international travel identified in this report; and</p> <p>(iv) to receive service updates on international trade activities as they fall due with Council meetings.</p> | | |
| 22 | <p><u>Europe Green Capital Awards Bid - CHI/17/211</u></p> | <p><u>The Committee resolved:</u></p> <p>(i) to approve the submission of a bid to European Green Capital Awards 2020; and</p> <p>(ii) to agree to receive a report back from officers when the outcome of the bid is known.</p> | Economic Development | Yasa Ratnayeke |
| 23 | <p><u>Community Food Growing Spaces - CHI/17/162</u></p> | <p><u>The Committee resolved:</u></p> <p>(i) to approve commencement of the Community Food Growing Programme (“the programme”), as listed in Appendix 1;</p> <p>(ii) to approve the estimated expenditure (as detailed in Appendix 1) in relation to the proposed programme including potential procurement exercises up to individual contract values of £25,000;</p> <p>(iii) to delegate authority to the Interim Head of Planning and Sustainable</p> | Planning and Sustainable Development | Sandy Highton |

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| | | <p>Development in consultation with the Convenor of Communities Housing and Infrastructure to amend the programme should priorities and feasibilities change during the year; and</p> <p>(iv) to instruct the Interim Head of Planning and Sustainable Development to report back to this Committee in one years' time with a review of the recommended programme.</p> | | |
| 24 | <u>Appointment of Elected Member Representative for Powering Aberdeen - CHI/17/177</u> | <u>The Committee resolved:</u> to appoint Vice Convenor Bell as the Elected Member to Powering Aberdeen. | Planning and Sustainable Development | Terri Vogt |
| 25 | <u>Public Electric Vehicle Charging Infrastructure Development in Aberdeen City - CHI/17/059</u> | <u>The Committee resolved:</u> (i) to note the contents of this report; and (ii) to instruct officers to continue to offer the EV charging service at no charge for the remainder of this financial year (until end of March 2018) or, should Transport Scotland propose a National model for monetary charging prior to this, review this proposal and report back to committee with further recommendations. | Planning and Sustainable Development | Alan Simpson |
| 26 | <u>Disposal of Electric Car - CHI/17/178</u> | <u>The Committee resolved:</u> to instruct the Interim Head of Planning and Sustainable Development in conjunction with the Head of Commercial and Procurement of to implement the legal transfer of the ownership of the Mitsubishi I-MiEV electric vehicle from the Council to the "Distributed | Planning and Sustainable Development | Alan Simpson |

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| | | National Collection” of Scotland for no cash consideration. | | |
| 27 | <u>CIVITAS PORTIS Project Update - CHI/17/158</u> | <p><u>The Committee resolved:</u></p> <p>(i) to note the information on progress made to date in relation to the CIVITAS PORTIS project;</p> <p>(ii) to approve the estimated expenditure of £2,375,716 from the grant funding provided by the European Commission;</p> <p>(iii) to delegate power to the Interim Head of Planning & Sustainable Development in consultation with the Head of Commercial and Procurement to carry out any necessary procurement exercises and to award resultant contracts associated with delivery of the PORTIS project to be paid for from the grant funding;</p> <p>(iv) to instruct Officers to provide an annual report to CHI Committee with updated cumulative spend against the estimated expenditure and updated programme (including proposed procurements); and</p> <p>(v) to nominate the Lord Provost to act as PORTIS Ambassador and for the Lord Provost to undertake any associated travel with CIVITAS PORTIS as and when required effective from September 2017.</p> | Planning and Sustainable Development | Amye Robinson Gail Mair (for info) |
| 28 | <u>Regional Quality Partnership for Public Transport - CHI/17/161</u> | <p><u>The Committee resolved:</u></p> <p>(i) to approve the proposed two tier approach for a region-wide voluntary</p> | Planning and Sustainable Development | Chris Cormack |

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| | | <p>partnership agreement and subsequent corridor specific agreements such as statutory or enhanced partnership agreements;</p> <p>(ii) to approve the involvement of Aberdeen City Council in the establishment of a Quality Partnership Board and development of the Terms of Reference of a future Quality Partnership Board;</p> <p>(iii) to request the Interim Head of Planning and Sustainable Development to report to the Communities, Housing and Infrastructure Committee in January 2018 confirming the terms of the Quality Partnership Board and region-wide Voluntary Quality Partnership Agreement and associated technical, procedural and/or financial matters arising; and</p> <p>(iv) to thank officers for their hard work on this report.</p> | | |
| 29 | <u>Roads Hierarchy - CHI/17/061</u> | <p><u>The Committee resolved:</u></p> <p>(i) to note the outcomes of the stakeholder and public consultation;</p> <p>(ii) to agree the central Roads Hierarchy Principles noted in 3.5.2, and agree that they are essential for developing the proposed Roads Hierarchy identified in 3.5.4;</p> <p>(iii) to instruct the Interim Head of Planning and Sustainable Development in consultation with the Head of Public Infrastructure and Environment to</p> | Planning and Sustainable Development | Joanna Murray |

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| | | <p>(iv) develop the detailed roads hierarchy based on the above decision (b) and the contents of this report; and to instruct the Interim Head of Planning and Sustainable Development to report back with the next level of detail as described in 3.6 to the Communities, Housing and Infrastructure Committee in the first half of 2018, and considers the responses to the recent Strategic Car Parking Review as well as the objectives of the new Quality Partnership.</p> | | |
| 30 | <p><u>External Transportation Links to Bay of Nigg - STAG Pre-Appraisal and STAG Part 1 Appraisal - CHI/17/176</u></p> | <p><u>The Committee resolved:</u></p> <p>(i) to note the content of the 'Transportation Links to Bay of Nigg Harbour' Business Case (Appendix 1) and specifically that, under Aberdeen City Region Deal, £25m has been allocated from the UK Government (£12.5m) and Scottish Government (£12.5m) for the transport infrastructure to support external connections to the Harbour Development;</p> <p>(ii) to approve the commissioning of a Scottish Transport Appraisal Guidance (STAG) Pre-Appraisal and STAG Part 1 Appraisal for External Transportation Links to the Bay of Nigg Harbour Development, and add the £100,000 project and associated City Region deal match funding to the Council's Non-Housing Capital programme;</p> | <p>Planning and Sustainable Development</p> | <p>Ken Neil</p> |

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| | | <p>(iii) to approve the estimated expenditure for the procurement exercise detailed in exempt Appendix 2; and</p> <p>(iv) to instruct the Interim Head of Planning and Sustainable Development to undertake the procurement exercise identified in exempt Appendix 2 for the work.</p> | | |
| 31 | <p><u>External Funding for Transport Projects 2017/2018 - CHI/17/189</u></p> | <p><u>The Committee resolved:</u></p> <p><u>Air Quality Action Plan</u></p> <p>(i) to note that Aberdeen City Council has been awarded funding from the Scottish Government to deliver projects outlined in the Air Quality Action Plan. Accept the funding and authorise the Interim Head of Planning and Sustainable Development to spend the funding in accordance with grant conditions and the Council's procurement procedures, and as outlined in the main body of the report;</p> <p><u>Electric Vehicle Fund</u></p> <p>(ii) to note that Aberdeen City Council has been successful in a bid to Transport Scotland's Grant for Chargeplace Scotland Network 2017/18 fund. Accept the funding</p> | <p>Planning and Sustainable Development</p> | <p>Louise Napier</p> |

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| | | <p>and authorise the Interim Head of Planning and Sustainable Development to spend the funding in accordance with the grant conditions and the Council's procurement procedures;</p> <p><u>Cycling Scotland's Cycle Friendly Employer Workplace Grants Fund 2017/18</u></p> <p>(iii) to note Cycling Scotland's Cycle Friendly Employer Workplace Grants Fund potential to improve cycling provision within Marischal College and if an award is successfully granted, approve the expenditure of any funds successfully obtained;</p> <p><u>Sustrans Cycle Parking Grant Scheme 2017</u></p> <p>(iv) to note that Aberdeen City Council has been successful in a bid to the Sustrans Cycle Parking Grant Scheme. Accept the funding and authorise the Interim Head of Planning and Sustainable Development to spend the funding in accordance with the grant conditions and the Council's procurement procedures;</p> | | |

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| | | <p data-bbox="920 204 1323 236"><u>Active Travel Action Plan Fund</u></p> <p data-bbox="920 304 1473 687">(v) to authorise the Interim Head of Planning and Sustainable Development to deliver the active travel projects from the Sustrans Active Travel Fund, as listed in the main body of the report and prioritised in the Active Travel Action Plan, in accordance with the grant conditions and the Council's own procurement procedures;</p> <p data-bbox="920 756 1451 943">(vi) to authorise the Interim Head of Planning and Sustainable Development to seek appropriate match funding for the identified projects; and</p> <p data-bbox="920 1011 1473 1353">(vii) if match funding is successfully acquired, delegate authority to the Interim Head of Planning and Sustainable Development, following consultation with the Head of Legal and Democratic Services, to agree the terms of any Memorandum of Understanding with funding bodies.</p> | <p data-bbox="1503 1018 1794 1082">Legal and Democratic Services</p> | <p data-bbox="1823 1018 1973 1050">Fraser Bell</p> |

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| 32 | <u>City Centre Masterplan Project - EN10 Union Terrace Gardens - The Aberdeen City Council (Union Terrace (Part of), Aberdeen) (Stopping Up) Order 201 (X) - CHI/17/195</u> | <p>The Committee resolved: to acknowledge there were no objections received as a result of the statutory consultation and instruct the Head of Public Infrastructure and Environment to bring the Order into effect in accordance with the future timetable for the Union Terrace Gardens project.</p> | Public Infrastructure and Environment | Graeme McKenzie |
| 33 | <u>Various Small Scale Traffic Management and Development Associated Proposals (Stage 1 - New Works) - CHI/17/200</u> | <p>The Committee resolved:</p> <ul style="list-style-type: none"> (i) to approve the proposals in principle; (ii) to instruct the Head of Public Infrastructure and Environment to commence the necessary legal procedure of initial consultation with Police Scotland, Scottish Ambulance Service, Scottish Fire and Rescue Service, Public Transport Operators, Freight Transport Association, Road Haulage Association and any other organisations representing persons likely to be affected by any provision in the order as the authority considers appropriate e.g. Community Councils, Aberdeen Cycle Forum, Disability Equity Partnership etc. If no objections are received, then progress to the public advertisement; and (iii) following the public advertisement, if there are no objections, the Traffic Regulations Orders will be made as originally envisaged by way of delegated authority. Otherwise, in the event of objection(s), instruct the Head of Public Infrastructure and Environment to report the results to a | Public Infrastructure and Environment | Graeme McKenzie |

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| | | future meeting of this Committee. | | |
| 34 | <p><u>Various Small Scale Traffic Management and Development Associated Proposals (Stage 3 Public Advert) - CHI/17/196</u></p> | <p><u>The Committee resolved:</u></p> <ul style="list-style-type: none"> (i) to acknowledge the 2 objections received as a result of the statutory consultation; (ii) to approve the orders that did not attract objections and that all the orders be made and implemented accordingly; (iii) in relation to “The Aberdeen City Council (Broom Park/Cults Avenue/Kirkbrae Avenue, Aberdeen) (Prohibition of Waiting) Order 201 (X)” overrule the objection received and approve this order be made and implemented as originally envisaged; (iv) in relation to “The Aberdeen City Council (Gort Road, Aberdeen)(Prohibition of Waiting) Order 201(X), to approve the proposed restrictions but to delay the implementation of the extension at Gordon Mills Road junction for 12 months while officers continue to monitor. If the indiscriminate parking continues this part of the order could then be made live and implemented; and (v) to change the proposed at any time restrictions to a Single Yellow Line Timed Restriction (Monday to Friday 9am to 5pm.) over the whole length of Grampian place and for Councillor Allan to agree the extent of the junction protection requirements at the | Public Infrastructure and Environment | James Watt |

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| | | Oscar Road / Grampian Place junction and its junction with North Grampian Circle and ensure this is done in consultation with the local members. | | |
| 35 | <u>Police Scotland - Thematic Report - Cyber Threat Landscape - North Command</u> | <u>The Committee resolved:</u> to note the content of the report. | | |
| 36 | <u>Police Scotland - Verbal Update of transition of the Aberdeen Service Centre to a National Service Centre and the Command and control to Dundee ACR</u> A representative from C3 Division will attend the Committee as requested. | <u>The Committee resolved:</u> (i) to note the verbal update provided; and (ii) to instruct the Clerk to liaise with Police Scotland to arrange a suitable time to visit the Dundee Command and Control Centre. | Democratic Services | Iain Robertson |
| 37 | <u>Aberdeen City Local Policing Plan 2017-20</u> | <u>The Committee resolved:</u> to note the content of the Local Policing Plan. | | |
| 38 | <u>Police Performance Report for April 2016 - March 2017</u> | <u>The Committee resolved:</u> (i) to note the content of the report; and (ii) to request the Chief Superintendent to report back to the Committee with a report on Drug Crime in the City including details on drugs related deaths. | Police Scotland | Chief Superintendent Thomson |
| 39 | <u>Seaton Backies Two - CHI/17/208</u> | <u>The Committee resolved:</u> to instruct the Interim Director of Communities Housing and Infrastructure to arrange for the demolition of individual wash houses (within these noted 'Backies'), where unanimous consent has been obtained from its owners. | Land and Property Assets | Bill Watson |
| 40 | <u>Participatory Budgeting - U Decide -</u> | <u>The Committee resolved:</u> | Communities and | Neil Carnegie |

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| | <u>CHI/17/212</u> | <ul style="list-style-type: none"> (i) to approve use of Aberdeen City Council £20,000 communities Devolved Educational Management (DEM) reserves and £75,000 Housing Revenue Account environmental improvement budgets for PB processes as set out in the report; (ii) to approve allocation and use of Community Choices Fund (£100,000 if the full funding request is agreed by the Scottish Government) as set out in the report or pro-rata allocations if the full funding applied for is not secured; and (iii) to delegate authority to the Head of Communities and Housing to approve grants in accordance with the outcomes to the PB processes. | Housing | |
| 41 | <u>Middlefield Triangle Development - CHI/17/175</u> | <p><u>The Committee resolved:</u></p> <ul style="list-style-type: none"> (i) to instruct Officers to undertake a market testing exercise to determine interest in one or both of the options and report back to the January 2018 meeting of the Communities, Housing and Infrastructure Committee; (ii) to instruct the Head of Service for Communities and Housing, on the basis of the consultation results, to undertake immediate further dialogue with the Council's Economic Development Service to gauge potential demand for business incubator units in the Triangle Site; (iii) in the event that the outcome of (b) above indicates demand for incubator | Communities and Housing | Martin Smith/Kay Diack |

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| | | <p>units on the Triangle Site, instruct the Head of Service for Communities and Housing to update the Business Case accordingly and report back to a future meeting of the Communities, Housing and Infrastructure Committee; and</p> <p>(iv) to instruct the Head of Service for Communities and Housing to undertake immediate further dialogue with Education and Children's Services to gauge potential demand for land in the Middlefield area for Early Learning and Childcare provision and staff training facility and update the Business Case accordingly, and report back to a future meeting of the Communities, Housing and Infrastructure Committee.</p> | | |
| 42 | <p><u>Formal Joint Working Partnership of North Scotland Trading Standards Services - CHI/17/187</u></p> | <p><u>The Committee resolved:</u></p> <p>(i) to note the terms of the report and the timetable set out; and</p> <p>(ii) to authorise officers to continue with this discussion with a view to agreeing detailed collaborative working arrangements which will be the subject of a further report to Committee seeking approval of the same.</p> | Protective Services | Craig Porter |
| 43 | <p><u>Update on Coastal Defence Projects - CHI/17/159</u></p> | <p><u>The Committee resolved:</u></p> <p>(i) to approve the transfer of £100,000 from the Roads Weak Bridges budget to fund initial monitoring, investigative and design appraisal and development work related to Coastal Embankments stabilisation;</p> | Public Infrastructure and Environment | Will Burnish |

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| | | <p>(ii) to note that study work will be undertaken on the condition and potential remaining life of the sea flood defences at Aberdeen Beach as detailed in item 3.4 in this report; and</p> <p>(iii) to thank officers for a detailed report.</p> | | |
| 44 | <u>Flood Mitigation Projects - Update - CHI/17/165</u> | <p><u>The Committee resolved:</u></p> <p>(i) to appoint Councillor Jennifer Stewart as a City Flooding Representative (FMR);</p> <p>(ii) to appoint the Flooding Representative – Councillor Jennifer Stewart to the BEGIN steering committee;</p> <p>(iii) to adopt the Dyce Surface Water Management Plan (Appendix A); and</p> <p>(iv) to approve use of Council Land to build the Maidencraig natural wet land project (Appendix B).</p> | Public Infrastructure and Environment | Will Burnish |
| 45 | <u>Inchgarth Road Flood Study - CHI/17/193</u> | <p><u>The Committee resolved:</u></p> <p>(i) to approve works to upgrade the existing trash screen;</p> <p>(ii) that civil engineering works are not justified (options 1 & 2 in the report) at this location; and</p> <p>(iii) to approve to Community awareness raising to promote Flood Watch and the PLP (Property Level Protection) Grant Scheme.</p> | Public Infrastructure and Environment | Will Burnish |
| 46 | <u>SCORE Project - CHI/17/166</u> | <p><u>The Committee resolved:</u></p> <p>(i) to approve the Council's participation in the Interreg VM SCORE project;</p> <p>(ii) to approve European travel for up to two officers to participate in project</p> | Public Infrastructure and Environment | Will Burnish |

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| | | <p>meetings and share knowledge;</p> <p>(iii) to appoint the City Flooding Representative – Councillor Jennifer Stewart to the project steering group and approve any associated European travel;</p> <p>(iv) to approve the tender and acceptance of contracts to allow delivery of the scheme, up to a maximum contract value of £160,000;</p> <p>(v) to approve the use of data gathered as open data;</p> <p>(vi) to approve the use of Council owned land to install the flood warning signage; and</p> <p>(vii) to note match funding from other project partners may be available and instruct officers to report any funding updates to a future meeting of this committee.</p> | | |
| 47 | <p><u>Approval of Expenditure for Tender Exercise for Boiler and Associated Plant Maintenance in Sheltered Housing Properties - CHI/17/207</u></p> | <p><u>The Committee resolved:</u></p> <p>(i) in accordance with Clause 4.1.1.3 of the Council's Procurement Regulations, approve the estimated expenditure as detailed in the exempt report over a 5 year period from 1 February 2018 for the provision of Boiler and Associated Plant Maintenance to Sheltered Housing Properties and the appointment of a Contractor to this end; and</p> <p>(ii) to instruct the Head of Procurement, under Regulation 4.2.2 of the Aberdeen City Council Procurement Regulations to designate the required</p> | <p>Land and Property Assets</p> <p>Commercial and Procurement Services</p> | <p>Derek Stephen</p> <p>Craig Innes</p> |

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| | | Delegated Procurer(s) within Communities Housing and Infrastructure to conclude the contract pursuant to the tendering exercise and to award a contract. | | |
| 48 | <u>Request for approval of expenditure to extend or retender a cleaning service for 39 multi storey and 3 low rise blocks - CHI/17/179</u> | <p><u>The Committee resolved:</u></p> <p>(i) to note that, in accordance with the Housing and Environment Committee decision of 28 October 2013, a contract extension may be entered into for a maximum period of 24 months consisting of 12 month extensions until 30th June 2020;</p> <p>(ii) in the event that the existing contract is not extended through the exercise of delegated powers, delegate authority to the Director of Communities, Housing and Infrastructure, following consultation with the Head of C&PS and the Convener of Communities, Housing and Infrastructure, to undertake a tender exercise at the end of the current contract for the procurement and thereafter award of a contract for multi-story cleaning for a period of three years from 1st July 2018, with the option to extend the new contract up to a maximum of 24 months;</p> <p>(iii) in the event that the existing contract is extended for a further two years through the exercise of delegated powers, delegate authority to the Director of Communities, Housing and Infrastructure, following consultation</p> | <p>Communities and Housing</p> <p>Commercial and Procurement Services</p> | <p>Kerry Laing</p> <p>Craig Innes</p> |

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| | | <p>with the Head of C&PS and the Convener of Communities, Housing and Infrastructure, to undertake a tender exercise at the end of the extended contract for the procurement and thereafter award of a contract for multi-story cleaning for a period of three years from 1st July 2020, with the option to extend the new contract up to a maximum of 24 months; and</p> <p>(iv) to approve the total estimated expenditure for a new three year contract as detailed in the exempt report and an amount as specified in the exempt report for each 12 month extension thereafter, up to a maximum of 24 months.</p> | | |
| 49 | <u>Procurement for Basic Insulation Measures -CHI/17/206</u> | <p><u>The Committee resolved:</u></p> <p>(i) to approve the conduct of a procurement exercise to appoint a contractor to allow the delivery of the insulation works; and</p> <p>(ii) to approves the estimated expenditure up to a maximum value as specified in the exempt report.</p> | Land and Property Assets | Kevin Christie |
| 50 | <u>Proposed Tendering of Care and Repair Service -CHI/17/154</u> | <p><u>The Committee resolved:</u></p> <p>(i) to approve extension of the existing contract for a period of 1 year from 1st April 2017 until 31st March 2018, and approve the expenditure as specified in the exempt report;</p> <p>(ii) to delegate authority to the Interim Director of Communities, Housing and</p> | <p>Communities and Housing</p> <p>Commercial and Procurement Services</p> | <p>Andy Pitblado</p> <p>Craig Innes</p> |

| | Item Title | Committee Decision | Services Required to take action | Officer to Action |
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| | | <p>Infrastructure, following consultation with the Head of Commercial and Procurement Services, to undertake a tender process for the procurement and thereafter award of a contract for Aberdeen Care & Repair service for a period of 3 years from 1st April 2018, with the option to extend for a further two years until 31st March 2023;</p> <p>(iii) to delegate authority to the Head of Commercial and Procurement Services, to conclude a contract with the successful bidder(s); and</p> <p>(iv) to approve the total estimated expenditure for the new contract of as specified in the exempt report.</p> | | |
| 51 | <u>External Transportation Links to Bay of Nigg - STAG Pre-Appraisal and STAG Part 1 Appraisal - Exempt Appendix</u> | <u>The Committee resolved:</u> to note the exempt appendix. | | |
| 52 | <u>Middlefield Triangle Development - Exempt Appendix</u> Appendices A and B for item 10.7 | <u>The Committee resolved:</u> to note the exempt appendix | | |

If you require any further information about this decision sheet, please contact Emma Parr, tel 01224 522607 or email emparr@aberdeencity.gov.uk